

## **BURNLEY BOROUGH COUNCIL**

### **NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS**

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) from April 2024, published on 6<sup>th</sup> March 2024. Due to circumstances, these decisions could also be taken by Officers using urgency powers or delegated authority.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private.

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £125,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

| <b>Matter for decision</b>  | <b>Purpose</b>   | <b>Key Decision – Yes or No</b> | <b>Anticipated date of decision</b> | <b>Public or Private report – Please give reasons</b> | <b>List of documents to be submitted, including any background papers</b> | <b>Contact person &amp; Executive Portfolio</b>  |
|---|--|---------------------------------|-------------------------------------|---|---|--|
| Social Care Projects using the Disabled Facilities Grant allocation from the Better Care Fund | To approve several social care projects funded through the Better Care Fund. | Yes                             | March 2024                          | Private   | Report setting out key issues   | Paul Gatrell<br>Head of Housing and Development Control<br><br>Cllr Lubna Khan<br>Executive Member Housing and Development Control |
| Cultural Strategy   | To consider a report on a Cultural Strategy                                  | Yes                             | March 2024                          | Public  | Report setting out key issues   | Simon Goff<br>Head of Green Spaces & Amenities<br><br>Cllr Jack Launer<br>Executive Member for Health, Culture and Wellbeing       |

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|---|--|---------------------------------|-------------------------------------|---|---|---|
| Road to net zero                                      | To consider a report on the short, medium and long term actions to get the council to net zero | Yes                             | March 2024                          | Public  | Report setting out key issues   | Paul Gatrell<br>Head of Housing and Development Control<br><br>Cllr Scott Cunliffe<br>Executive Member for Sustainable Development & Growth |
| Consultation various selective licensing designations | To consider a report and draft statement of case   | Yes                             | March 2024                          | Public  | Report setting out key issues   | Paul Gatrell<br>Head of Housing & Development<br><br>Cllr Lubna Khan<br>Executive Member for Housing & Leisure                              |

| <b>Matter for decision</b>                          | <b>Purpose</b>   | <b>Key Decision – Yes or No</b> | <b>Anticipated date of decision</b> | <b>Public or Private report – Please give reasons</b> | <b>List of documents to be submitted, including any background papers</b> | <b>Contact person &amp; Executive Portfolio</b>  |
|---|--|---------------------------------|-------------------------------------|---|---|--|
| Waste Transfer Station                              | To provide an update on Waste Transfer arrangements in East Lancashire   | Yes                             | April 2024                          | Private   | Report setting out key issues   | Joanne Maclean<br>Head of Streetscene<br><br>Cllr H Baker<br>Executive Member for Community and Environmental Services                       |
| Article 4 Direction – Houses in Multiple Occupation | To provide an update on the consultation undertaken on the proposed Article 4 Direction and to consider whether to confirm the Article 4 Direction | Yes                             | April 2024                          | Public  | Report setting out the key Issues.<br><br>Consultation Report             | Pete Milward<br>Principal Planner, Economy and Development<br><br>Cllr S Cunliffe<br>Executive Member for Sustainable Development and Growth |

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|--------------------------------|---|---------------------------------|-------------------------------------|---|---|---|
| Strategic Partnering Agreement | To consider a report on the option to extend the contract with Liberata | Yes                             | June 2024                           | Private   | Report setting out key issues   | Rob Dobson<br>Chief Operating Officer<br><br>Cllr M Lishman<br>Executive Member for Finance and Performance |

Meetings of the Executive will be held on the following dates: 4<sup>th</sup> April 2024, 12<sup>th</sup> June and 10<sup>th</sup> July 2024. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are usually held at the Town Hall.

This Notice will be further updated in the form of the agenda by the following date: 25<sup>th</sup> March 2024. A further Notice will be given five clear days before each meeting listed above if the meeting or part of the meeting is to be held in private.

If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: [cwaudby@burnley.gov.uk](mailto:cwaudby@burnley.gov.uk)

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